



AUTHORIZED FEDERAL SUPPLY SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

Special Item No. 132-3 Leasing of Product
Special Item No. 132-8 Purchase of Equipment
Special Item No. 132-12 Maintenance, Repair Service and Repair Parts/Spare Parts
Special Item No. 132-33 Perpetual Software Licenses
Special Item No. 132-34 Maintenance of Software
Special Item No. 132-51 Information Technology Professional Services

SIN 132-3 LEASING OF PRODUCT

SIN 132-8 PURCHASE OF EQUIPMENT

FSC CLASS 7010 - SYSTEM CONFIGURATION

End User Computers
Laptop/Portable/Notebook Computers

FSC CLASS 7025 - INPUT/OUTPUT AND STORAGE DEVICES

Printers
Display
Network Equipment
Other Communications Equipment

FSC CLASS 7050 - ADP COMPONENTS

ADP Boards

**SIN 132-12 - MAINTENANCE OF EQUIPMENT, REPAIR SERVICE, AND REPAIR PARTS/SPARE PARTS (FPDS
Code J070 - Maintenance and Repair Service)(Repair Parts/Spare Parts - See FSC Class for basic equipment)**

- Repair Parts

SIN 132-33 - PERPETUAL SOFTWARE LICENSES

FSC CLASS 7030 - INFORMATION TECHNOLOGY SOFTWARE

Large Scale Computers
Operating System Software

Microcomputers

Operating System Software

NOTE: Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

SIN 132-34 - MAINTENANCE OF SOFTWARE**SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES**

FPDS Code D301	IT Facility Operation and Maintenance
FPDS Code D302	IT Systems Development Services
FPDS Code D306	IT Systems Analysis Services
FPDS Code D307	Automated Information Systems Design and Integration Services
FPDS Code D308	Programming Services
FPDS Code D310	IT Backup and Security Services
FPDS Code D311	IT Data Conversion Services
FPDS Code D313	Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316	IT Network Management Services

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

World Wide Technology, Inc.
60 Weldon Parkway
Maryland Heights, MO 63043
(314) 919-1400 voice, (314) 569-8300 fax
www.wwt.com

Contract Number: ***GS-35F-4194D***

Period Covered by Contract: ***September 23, 1996 through September 22, 2012***

General Services Administration
Federal Supply Service

Pricelist current through Modification #PO-0292, dated December 1, 2009

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>

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INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage![™] on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage![™] and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

ORDERING ADDRESS: *World Wide Technology, Inc.*

60 Weldon Parkway

Maryland Heights, MO 63043

PAYMENT ADDRESS: *World Wide Technology, Inc.*

60 Weldon Parkway

Maryland Heights, MO 63043

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards *will* be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

(314) 919-1400

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule
 Block 16: Data Universal Numbering System (DUNS) Number: **61-494-8396**
 Block 30: Type of Contractor - **C. Large Business**
 Block 31: Woman-Owned Small Business - **No**
 Block 36: Contractor's Taxpayer Identification Number (TIN): **43-1401900**

- 4a. CAGE Code: **0MNVI**
- 4b. Contractor **has** registered with the Central Contractor Registration Database.

5. FOB DESTINATION

6. DELIVERY SCHEDULE

- a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-3	30 Days
132-8	30 Days
132-12	30 Days
132-33	30 Days
132-34	30 Days
132-51	30 Days

- b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

Government Educational Institutions are offered the same discounts as all other Government customers.

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING: *Available outside the scope of this contract.*

10. Small Requirements: The minimum dollar value of orders to be issued is **\$50**.

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-8 - Purchase of Equipment

Special Item Number 132-12 – Maintenance of Equipment, Repair Parts **ONLY**

Special Item Number 132-33 - Perpetual Software Licenses

Special Item Number 132-34 – Maintenance of Software

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:

ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be

obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

(g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.

(h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.

(i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.

(j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if**-

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

20. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

21. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis -Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis -Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis -Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis -Bacon Act. The proper Davis -Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

22. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

www.wwt.com

The EIT standard can be found at: www.Section508.gov/.

23. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

24. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an

endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

- (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

25. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

26 ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO LEASE OF GENERAL
PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENTS SPECIAL
ITEM 132-3**

1. STATEMENT

It is understood by all parties to this contract that this is a lease arrangement. In that regard, the Government, as Lessee, contemplates fulfilling that agreement. Each lease transaction hereunder shall be initiated by a Delivery Order which shall, either itself or through a Statement of Work or other attachment, specify the terms of the transaction. Prior to acceptance of the Order, Contractor may require information from the Government to establish and document the essential use of the Equipment. Such information would include, but is not limited to, a description of the applications support by the Equipment and planned life-cycle for the Equipment.

2. TERM

The date the Government accepts the Equipment is the Commencement Date. The term will begin on the Commencement Date and continue through the end of the Term unless the Government does not exercise its right to extend the Lease Agreement. For acceptance to occur the Equipment must operate in accordance with manufacturer's published specifications. The Government must give written notification of acceptance or rejection. If the Government does not provide written acceptance or rejection within ten days (the later of the date of receipt or installation), the Government shall be deemed to have accepted the Equipment.

Any such Lease shall be Ordered on the basis that the known requirements may exceed the then-current Government Fiscal Year (ending 30 September of the then-current year). However, the parties agree that fiscal appropriations restrictions could preclude a Lease Term from running into a subsequent Fiscal Year. Accordingly, subject to the other obligations of this agreement, any such Lease shall remain in effect through September 30 of the then-current Fiscal Year, or the expiration of the specified Lease Term, whichever is earlier, subject to the obtaining of Extension(s).

In consideration, however, of the fact that in order to provide any such Lease, the Equipment must be purchased outright from manufacturers/distributors, the Government agrees that it shall use its very best efforts to effect an Extension of each Lease (which shall be under its original terms) into subsequent Fiscal Years, until the Original Order's specified Lease Term is satisfied. Such Government efforts shall include, but not be limited to, the securing of a Non-Severability Waiver, if at all possible. For its part, the Contractor shall obtain the Equipment for the Original Order and, relative to any Extensions, be prepared to expedite any such Extension(s) as necessary to facilitate the Government's desire for continuity of use, service and, as applicable, maintenance.

In order to help facilitate any such Extensions, the Government shall provide to World Wide Technology written notice of Extension as soon as practicable, but in no event more than ten (10) business days after the Government receives notification of the next Fiscal Year's availability of funds which may be used for such.

3. UPGRADES AND ADDITIONS

- A. Lessee may affix or install any accessory, addition, upgrade, equipment or device on the Equipment ("Additions") provided that such Additions:
 - (1) can be removed without causing material damage to the Equipment,
 - (2) do not reduce the value of the Equipment, and
 - (3) are obtained from or approved by Lessor and are not subject to the interest of any third party other than Lessor.

- B. Any other Additions may not be installed without Lessor's prior written consent. At the end of the Term, Lessee shall remove any Additions which:
 - (1) were not leased by Lessor, and
 - (2) are readily removable without causing material damage or impairment of the intended function, use, or value of the Equipment and restore Equipment to its original configuration.

- C. Any Additions which are not so removable will become the Lessor's property (lien free).

- D. Equipment Modifications:
 - (1) Modifications to Equipment may not be placed when (1) the modification has an aggregated purchase price of less than \$25,000; or (2) there are fewer than twelve (12) months remaining on the lease for the Equipment being modified. When either of these conditions exists, the modification can only be made upon payment of the purchase price of the modification.

 - (2) For each Equipment modification (including upgrades and additions) placed under the lease, the term of the Equipment modification will be coterminous with the Lease Term for the Equipment being modified. The lease shall continue for its Term; and the Government shall issue a modification to its delivery order which sets forth the new monthly lease payment.

4. USE, MAINTENANCE AND INSTALLATION

- A. Maintenance and installation, when applicable, may be included in the Lease payment. Alternatively, with written consent of Lessor, Lessee may purchase installation and/or maintenance services from a Third Party or perform installation and/or service maintenance itself. In either event, basic maintenance must be in effect for the Term of the Lease for all Equipment under this agreement. If Third Party installation and/or maintenance is used, Lessee shall furnish evidence of such installation and/or maintenance to Lessor.

- B. Installation rates and terms and conditions will be at the rate and terms and conditions of the prevailing GSA Schedule contract in effect.

- C. The Government shall keep records of the location of the Equipment and use best efforts to provide the Lessor with thirty (30) days' written notice of any intended relocation of the Equipment, and all expenses of the relocation shall be paid by the Lessee including transportation and reinstallation at the new site. Lease payments shall continue even if the Government relocates Equipment.

5. ORDERS

- A. Orders placing Equipment under a Lease must specify that the Equipment being Leased must include maintenance as specified in paragraph 4.
- B. All orders shall remain in effect until the planned expiration date. Termination of the Lease can only be made pursuant to paragraph 12.
- C. Orders under Lease shall not be deemed to obligate succeeding fiscal year's funds or otherwise commit the Government to renewal.
- D. The minimum order quantity for any individual Order shall be \$ 100,000 in GSA Purchase Value.
- E. Any Order may be clarified or modified through the attachment of supplemental terms and conditions.

6. TITLE

Equipment shall be deemed to be personal property. Lessee shall have no right or interest in the Equipment except as provided in this Lease and shall hold the Equipment subject and subordinate to the rights of Lessor.

7. LEASE PAYMENTS

Lease payments shall accrue from the Commencement Date. The Lessor, or its assignee, shall invoice the Government for each monthly lease payment. The first invoice shall be delivered to the Lessee at the end of the month in which acceptance occurs, and monthly thereafter. A fraction of a month for a partial month of usage will be billed for the first and last month if applicable. The Lessee shall make payments monthly within thirty (30) days of receipt of a proper invoice, and all late payments shall include interest in accordance with the Prompt Payment Act. The monthly lease payments shall remain fixed for the term, unless the payments are adjusted as the result of an Equipment modification. Alternate payment plans may be available and shall be set forth in supplemental terms and conditions to an Order.

Payments shall be made to a bank or financing company of Lessor's choice. The Government acknowledges that the bank or financing company does not assume Contractor's obligations hereunder, and agrees to make all payments owed to Lessor without abatement.

8. RISK OF LOSS OR DAMAGE

- A. When loss or damage is due to the fault or negligence of the Government, Government is obligated to pay all Lease Payments under the Contract. Alternatively, with written consent of Lessor, Lessee may purchase Equipment at the current fair market price, or the total sum of the remaining lease payments, less interest, or pay to have the Equipment repaired. If Equipment is repaired, Lessee shall furnish evidence of such repairs to Lessor, and are subject to approval from Lessor.
- B. If any Asset is damaged, Government shall promptly notify World Wide Technology and shall, at Government's expense, within sixty (60) days of such damage, cause to be made such repairs as are necessary to return such Asset(s) to its previous condition.
- C. In the event any Asset is destroyed, damaged beyond repair, lost, stolen, or taken by Governmental action for a stated period extending beyond the Lease Term (an "Event of Loss"), Government shall promptly notify Contractor and either i) replace the Asset(s) or ii) with the consent of World Wide Technology, purchase Equipment at the current fair market price, or the total sum of the remainder lease payments on the next Lease Payment date following such Event of Loss. After payment of such Amount and all Lease Payments due and owing on or before such Lease Payment date, Government's obligation to pay further Lease Payments allocable to the Asset(s) which suffered the Event of Loss shall cease.
- D. The Government is relieved from all risk of loss or damage to the Equipment during periods of transportation, installation and during the entire time the Equipment is in possession of the Government, except when loss or damage is due to the fault or negligence of the Government. The Government shall assume risk of loss or damage to the Equipment during relocation unless World Wide Technology shall undertake such relocation.

9. LEASE END/DISCONTINUANCE OPTIONS

Upon written notice given at least ninety (90) days prior to expiration of the Lease Term, and provided Lessee is not in default, Lessee may:

- (i) exercise any Purchase options set forth in the Lease, or
- (ii) renew the Lease, or
- (iii) return the Equipment to Lessor at the expiration date of the Lease pursuant to paragraph 10.

10. RETURN OF EQUIPMENT

Within thirty (30) days after the date of termination for convenience of the Government or non-renewal of the Lease Agreement, the Government shall, at its own risk and expense, have the Equipment packed for shipment in accordance with the Lessor's specifications and shall return the Equipment to the Lessor in the same condition as when delivered, ordinary wear and tear excepted.

Upon request by the Government and at the Government's expense, the Lessor shall assist in the deinstallation and packing of Equipment so terminated or non-renewed. Such services, if required, are outside the scope of the Contract.

11. DEFINITIONS

- Government: The issuing entity as set forth on the Delivery Order or (Order).
- Contractor: World Wide Technology, Inc. or (Lessor).
- Asset(s): As described in the Delivery Order or (Equipment).
- Lease Payment: The periodic payment set forth in the Delivery Order.
- Lease Term: The entire length of time for which the Asset(s) are scheduled to be leased, as set forth in the Delivery Order.
- First Lease Payment Due Date: 30 days from First Invoice (issuable on last day of month of Acceptance).

12. TERMINATION FOR CONVENIENCE

Government hereby acknowledges and agrees that it has specifically elected the Lease Term of the Order. Contractor has relied on such representation in determining the fair Lease Payment. In the event Government exercises its right to terminate for convenience under FAR 52.249-2, any schedule of charges agreed to by Lessor and any entity financing Lessor's acquisition of the leased Equipment, and reasonably calculated to compensate that entity for the present value of expected lease payments on the terminated portion of any lease, as set forth below, shall be considered under FAR 52.249-2(f)(2)(ii).

12 Month Term

Payment No.	Amount %	Payment No.	Amount %
1	%	7	%
2	%	8	%
3	%	9	%
4	%	10	%
5	%	11	%
6	%	12	%

24 Month Term

1	%	13	%
2	%	14	%
3	%	15	%
4	%	16	%
5	%	17	%

6	%	18	%
7	%	19	%
8	%	20	%
9	%	21	%
10	%	22	%
11	%	23	%
12	%	24	%

36 Month Term

1	%	19	%
2	%	20	%
3	%	21	%
4	%	22	%
5	%	23	%
6	%	24	%
7	%	25	%
8	%	26	%
9	%	27	%
10	%	28	%
11	%	29	%
12	%	30	%
13	%	31	%
14	%	32	%
15	%	33	%
16	%	34	%
17	%	35	%
18	%	36	%

13. Government shall keep the Asset(s) free and clear of all levies, liens and encumbrances, except those in favor of Contractor and its assigns, in accordance with the provisions of FAR 52.229-1.

14. Government shall be solely responsible for arranging and paying for the delivery, installation, maintenance and repair of the Asset(s).

15. If Government desires a change or addition to its Asset configuration, then the Government shall give Contractor sixty (60) days prior written notice thereof. Contractor will respond in writing within fifteen (15) days

from receipt of such request. The price for the change or addition will take into account the remaining term of the existing Contract, the price of the change or addition requested and the term of the new Contract.

16. MLC Federal, Inc. is World Wide Technology's assignee for Payments due ("Assignee"). All Lease Payments shall be directed to the as follows: MLC Federal, Inc. c/o CoreStates Bank, P.O. Box 8500-51605, Philadelphia, PA 19178-8500. No modifications will be issued changing the name and/or address of the Assignee without the prior written consent thereof. Government acknowledges that Assignee does not assume Contractor's obligations hereunder and agrees to make all payments owed to Assignee without abatement and not to assert against Assignee any claim, defense, setoff, recoupment or counterclaim which the Government may possess against World Wide Technology or any other party for any reason.

17. PRICING

Lessee shall make monthly Lease Payments on the Equipment. Lease Payments for each item of Equipment shall be calculated by the "Lease Formula" set forth below:

$$\text{Payment} = (A-B)*C$$

A = Purchase Price ("PP")

B = Residual Value Credit ("RVC")

C = Factor Rate ("FR")

If during the term of any lease, Lessee orders any addition(s) or modification(s), such Addition(s) or Modification(s) shall run concurrently with the Equipment to which they pertain, the parties shall agree on lease rate factors applicable for the remainder of the lease term. Lease payments for such Additions or modifications shall be paid monthly.

18. End of Term Option to Purchase/Lease

- A. The Government has the option to purchase the Equipment at the end of the term. The purchase option price will be calculated as follows; unpaid lease payments for the remainder of the term (if any) plus the lesser of Residual value, or Fair Market Value at the end of term, or an amount equal to, dependent upon the lease term, twenty-five (25) percent (12 month lease), twenty-one (21) percent (24 month lease), eighteen (18) percent (36 month lease), or fifteen (15) percent (48 month lease) of the initial GSA Selling Price. The Government is required to receive three (3) quotes, to determine Fair Market Value.
- B. The Government has the option to continue to lease the Equipment at the end of each term. If the Government wishes to continue to lease, by using the formula in seventeen (17) above, the price will be calculated as follows; the lesser of Residual Value, or Fair Market Value at the end of term, or an amount equal to, dependent upon the lease term, twenty-five (25) percent (12 month lease), twenty-one (21) percent (24 month lease), eighteen (18) percent (36 month lease), or fifteen (15) percent (48 month lease) of the initial GSA Selling Price.

19. Prompt Payment

Prompt Payment shall not apply to leasing.

**FORMULA TO DERIVE THE PAYMENT
FOR LEASING UNDER THE GSA SCHEDULE**

The formula is as follows:

$$\text{Payment} = (A-B)*C$$

The formula is comprised of the following variables:

- A. Purchase Price ("PP")

GSA Selling Price

- B. Residual Value Credit ("RV")

Residual Value Credit shall be negotiated at the outset of the Lease term and provided to the Government.

- C. Factor Rate ("FR")

The Factor Rate will be calculated based upon the mathematics of annuities for the term selected. The interest cost component of the factor rate will not exceed the U.S. Treasury Rate (at the date corresponding to the end of the Lease Term selected by the Government at the outset of the Lease) as set forth in Federal Reserve statistical release H.15 plus a pre-negotiated amount of basis points, not to exceed 425 basis points.

Example:

GSA Selling Price:		\$200,000
A. Adjusted Purchase Price:		\$200,000
B. Residual Value Credit:	\$30,000 (negotiated)	
C. Factor Rate:		.0329
(A-B)*C = Payment		(\$200,000-\$30,000)*.0329 = \$5,593

Notes for this example:

1. The .0329 Factor Rate is based upon the mathematical annuity calculation for a 36 month lease with an interest cost. The Government can use a computer program, HP12C Financial Calculator or the following formula to verify the factor:

$$\text{Payment} = \frac{\frac{1}{I}}{1 - (1+I)^{-N}}$$

2. The Residual Value Credit and the Residual Value End of Term is set by Lessor based upon market conditions including risk/return analysis.

3. The GSA Selling Price.

4. The Adjusted Purchase Price is based upon a Lease Margin applied to the GSA Selling Price. The Lease Margin is set by the Lessor based upon the cost and profit structure of a lease to the Federal Government.

**TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT
(SPECIAL ITEM NUMBER 132-8)**

1. MATERIAL AND WORKMANSHIP

All equipment furnished hereunder must be new and satisfactorily perform the function for which it is intended.

2. ORDER

A written order, EDI (GSA Advantage! and FACNET), and credit card orders shall be the basis for purchase in accordance with the provisions of this contract. If time of delivery extends beyond the expiration date of the contract, World Wide Technology will be obligated to meet the delivery and installation date specified in the original order.

For credit card orders, BPA's or BOA's, telephone orders are permissible.

Additional ordering and product information for each offered manufacturer may be found at http://www.wwt.com/markets/gsa_schedule.html

3. TRANSPORTATION OF EQUIPMENT

FOB DESTINATION. Prices cover equipment delivery to destination, for any location within the geographic scope of this contract.

4. INSTALLATION AND TECHNICAL SERVICES

- a. INSTALLATION. The equipment provided under this contract is normally self-installable.
- b. OPERATING AND MAINTENANCE MANUALS. World Wide Technology shall furnish the Government with one (1) copy of all operating and maintenance manuals relating to the equipment being installed/purchased.

5. ACCEPTANCE

Equipment must operate in accordance with manufacturer's published specifications. The user agency should give World Wide Technology a notice of acceptance or rejection within 30 days from receipt of the equipment. The Government is relieved of all risk of loss or damage prior to acceptance.

6. GUARANTEE

a. World Wide Technology will furnish all maintenance, machine adjustments, repairs, and parts at a geographically convenient designated depot location (see 6.f.) for a period of equal to the warranty as listed on the price pages for each item.

b. All parts replaced during the guarantee period shall become the property of World Wide Technology.

c. Prior to the expiration of the guarantee period, whenever equipment is shipped for repair or mechanical replacement purposes, World Wide Technology shall bear all costs, including, but not limited to, costs of packing, transportation, rigging, drayage, and insurance. This guarantee shall apply to the replacement machine from the date of its acceptance.

d. When equipment is returned to World Wide Technology establishment for repairs, World Wide Technology shall be responsible for any damage or loss, from the time the equipment is removed from the Government's installation, until the equipment is returned to such installation.

e. This guarantee does not apply if damage to the equipment is occasioned by fault or negligence of the Government.

f. Inspection and repair of defective equipment under this guarantee will only be performed at World Wide Technology plant at the following address:

World Wide Technology, Inc.
127E Weldon Parkway
St. Louis, MO 63043

and defective equipment will be repaired or replaced within 48 hours after receipt.

7. PURCHASE PRICE FOR ORDERED EQUIPMENT

The purchase price that the Government will be charged will be the Government purchase price in effect at the time of order placement, or the Government purchase price in effect on the installation date (or delivery date when installation is not applicable), whichever is less.

8. TRADE-IN OF INFORMATION TECHNOLOGY (FIP) EQUIPMENT

When an agency determines that Information Technology (FIP) equipment will be replaced, the agency shall follow the contracting policies and procedures in the Federal Acquisition Regulation (FAR), the policies and procedures regarding Disposition of Information Technology Excess Personal Property in the Federal Property Management Regulations (FPMR) (41 CFR 101-43.6), and the policies and procedures on exchange/sale contained in FPMR 41 CFR part 101-46.

**TERMS AND CONDITIONS APPLICABLE TO MAINTENANCE AND REPAIR
GOVERNMENT-OWNED GENERAL PURPOSE INFORMATION TECHNOLOGY
EQUIPMENT, AFTER EXPIRATION OF GUARANTEE PROVISIONS
(SPECIAL ITEM 132-12)**

1. SERVICE AREAS

a. The maintenance and repair rates listed herein are applicable to any Government location within a 100 mile radius of the contractor's service points. If any additional charge is to apply because of the greater distance from the contractor's service locations, the mileage rate or other distance factor shall be stated in paragraph 5.c.(3) of this Special Item Number.

b. When repair services cannot be performed at the Government installation site, the repair services will be performed at the contractor's plant(s) listed below:

**127E Weldon Parkway
St. Louis, MO**

2. MAINTENANCE ORDER

a. A written order shall be the only basis for maintenance in accordance with the terms of this contract. World Wide Technology shall confirm orders within fifteen (15) calendar days from the date of receipt, except that confirmation of orders shall be considered automatic for renewals for maintenance (Special Item 132-12). Automatic acceptance of order renewals for maintenance service shall apply for machines which may have been discontinued from use for temporary periods of time not longer than 120 calendar days. If the order is not confirmed by World Wide Technology as prescribed by this paragraph, the order shall be considered to be confirmed by World Wide Technology.

Written orders, EDI orders, credit card orders or, in the case of BPA's or BOA's, telephone orders are permissible.

b. World Wide Technology shall honor orders for maintenance for periods of one year or less. Maintenance service shall commence on a mutually agreed to date, which will be written into the maintenance order. Maintenance orders shall not be made effective before the expiration of any applicable maintenance and parts guarantee period. Orders for maintenance service shall not extend beyond the end of the contract period.

c. Maintenance may be discontinued by the Government on thirty (30) calendar days written notice, or shorter notice when agreed to by World Wide Technology; such notice to become effective thirty (30) calendar days from the date on the notification.

However, the Government may extend the original discontinuance date upon written notice to World Wide

Technology, provided that such notice is furnished at least ten (10) calendar days prior to the original discontinuance date.

d. Annual Funding. When annually appropriated fiscal funds are cited on a maintenance order, the period of maintenance shall automatically expire on September 30th of the contract period, or at the end of the contract period, whichever occurs first. Renewal of a maintenance order citing the new appropriation shall be required, if maintenance is to continue during any remainder of the contract period.

e. Cross-year Funding Within Contract Period. Where an ordering office's specific appropriation authority provides for a 12 month contract period which may cross fiscal years, the ordering office may place an order under this schedule contract for a period up to the expiration of the contract period (despite the intervening fiscal year ending).

3. LOSS OR DAMAGE

When World Wide Technology removes equipment to his establishment for repairs, World Wide Technology shall be responsible for any damage or loss, from the time the equipment is removed from the Government's installation, until the equipment is returned to such installation.

4. SCOPE

a. World Wide Technology will be obligated to provide maintenance on all equipment listed herein as requested by the Government agency during the contract term.

b. Equipment being placed under this maintenance service contract shall be in good operating condition.

(i) In order to determine that the equipment is in good operating condition, the equipment shall be subject to inspection by World Wide Technology, without charge to the Government.

(ii) Costs of any repairs performed for the purpose of placing the equipment in good operating condition shall be borne by World Wide Technology, if the equipment was under World Wide Technology's guarantee or maintenance responsibility prior to the effective date of the maintenance order.

(iii) If the equipment was not under World Wide Technology's responsibility, the costs necessary to place the equipment in proper operating condition are to be borne by the Government, in accordance with the provisions of Special Items 132-18 and 132-19 (or outside the scope of this contract).

5. RESPONSIBILITIES OF WORLD WIDE TECHNOLOGY

a. For equipment not covered by a maintenance contract or warranty, the contractor's repair service personnel shall complete repairs as soon as possible after notification by the Government that service is

required. Within the service areas, this repair service should normally be done within 2 hours after notification.

b. **GUARANTEE.** All repair work will be unconditionally guaranteed for a period of ninety (90) calendar days.

6. RESPONSIBILITIES OF THE GOVERNMENT

a. Government personnel shall not perform maintenance or attempt repairs to equipment while such equipment is under the purview of this contract, unless agreed to by World Wide Technology.

b. Subject to security regulations, the Government shall permit access to the equipment which is to be maintained.

7. RATE PROVISIONS

I. MAINTENANCE RATES

a. **REGULAR HOURS**

(1) World Wide Technology shall bear all costs of maintenance, including labor, parts, and such other expenses as are necessary to keep the equipment in good operating condition, provided that the required repairs are not occasioned by fault or negligence of the Government.

(2) The basic monthly rate for each make and model of machine shall entitle the Government to remedial maintenance service during the period 8:00 a.m. to 5:00 p.m., Monday through Friday, exclusive of holidays observed at the Government location.

II. REPAIR SERVICE AND PARTS - NOT COVERED BY A MAINTENANCE CONTRACT OR WARRANTY

a. **CHARGES.** Charges for repair service will include the labor charge, computed at the rates set forth below, for the time during which repairmen are actually engaged in work, and, when applicable, the charge for travel or transportation.

b. **MULTIPLE MACHINES.** When repairs are ordered by a Government agency on two or more machines located in one or more buildings within walking distance of each other, the charges will be computed from the time the repairman commences work on the first machine, until the work is completed on the last machine. The time required to go from one machine to another, or from one building to another, will be considered actual work performance, and chargeable to the Government, provided the time consumed in going between machines (or buildings) is reasonable.

c. TRAVEL OR TRANSPORTATION

(1) AT THE CONTRACTOR'S SHOP

(a) When equipment is returned to the contractor's shop for adjustments or repairs which are not covered by the guarantee provision, the cost of transportation, packing, etc., from the Government location to the contractor's plant, and return to the Government location, shall be borne by the Government.

(b) The Government should not return defective equipment to the contractor for adjustments and repairs or replacement without his prior consultation and instruction.

(2) AT THE GOVERNMENT LOCATION (Within Established Service Areas)

When equipment is repaired at the Government location, and repair service rates are established for service areas or zones, the listed rates are applicable to any Government location within such service areas or zones. No extra charge, time, or expense will be allowed for travel or transportation of repairmen or machines to or from the Government office; such overhead is included in the repair service rates listed.

d. LABOR RATES

(1) REGULAR HOURS

The Regular Hours repair service rates listed herein shall entitle the Government to repair service during the period 8:00 a.m. to 5:00 p.m., Monday through Friday, exclusive of holidays observed at the Government location. There shall be no additional charge for repair service which was requested during Regular Hours, but performed outside the Regular Hours defined above, at the convenience of the contractor.

REPAIR SERVICE RATES

	REGULAR	
	MINIMUM	HOURS
<u>LOCATION</u>	<u>CHARGE*</u>	<u>PER HOUR**</u>
WWT SHOP	__\$112.50__	__\$112.50

*MINIMUM CHARGES INCLUDE _1_ FULL HOURS ON THE JOB.

**FRACTIONAL HOURS, AT THE END OF THE JOB, WILL BE PRORATED TO THE NEAREST QUARTER HOUR.

8. INVOICES AND PAYMENTS

a. Invoices for maintenance service shall be submitted by the contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

Payment for maintenance service of less than one month's duration shall be prorated at 1/30th of the monthly rate for each calendar day.

b. Invoices for repair service and parts shall be submitted by the contractor as soon as possible after completion of work. Payment under blanket purchase orders will be made quarterly or monthly, except where cash payment procedures are used. Invoices shall be submitted separately to each Government office ordering services under the contract. The cost of repair parts shall be shown as a separate item on the invoice, and shall be priced in accordance with paragraph #9. Below. PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

9. REPAIR PARTS.

a. PRICES

All parts, furnished as spares or as repair parts in connection with the repair of equipment shall be new, equal to new, and warranted as new, standard parts manufactured by the equipment manufacturer. All parts shall be furnished at prices indicated in the contractor's commercial pricelist dated August 1996, at a discount of 0% from such listed prices.

b. GUARANTEE

All parts, furnished either as spares or repair parts in connection with the repair of equipment, will be unconditionally guaranteed for a period of one year.

**TERMS AND CONDITIONS APPLICABLE TO PERPETUAL SOFTWARE LICENSES
(SPECIAL ITEM NUMBER 132-33) AND MAINTENANCE (SPECIAL ITEM NUMBER
132-34) OF GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
SOFTWARE**

1. PURCHASE TERMS

- a. ACCEPTANCE. The Government shall accept or reject software in writing within thirty (30) calendar days after date of delivery.
- b. GUARANTEE. All software furnished pursuant to the terms of this contract will be unconditionally guaranteed for defects in the software or the disk for a period of one (1) year, beginning on the first day of acceptance.

2. TECHNICAL SERVICES

World Wide Technology, without additional charge to the Government, shall provide a hot line technical support number **(314) 919-1400** for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number is available from **8 a.m. to 5 p.m. Central time.**

Additional ordering and product information for each offered manufacturer may be found at http://www.wwt.com/markets/gsa_schedule.html

3. SOFTWARE MAINTENANCE

- a. Software maintenance service shall include the following:
All services offered to commercial customers by the original manufacturer.
- b. Invoices for maintenance service shall be submitted by the contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

4. PERIODS OF MAINTENANCE

- a. World Wide Technology shall honor orders for periods on one year or less.

b. Maintenance may be discontinued by the Government on thirty (30) calendar days written notice to the contractor.

c. All orders automatically expire on September 30 of the contract term. Thirty (30) calendar days prior to the expiration date of an order, the ordering office should notify World Wide Technology, in writing, if the maintenance is going to be permitted to expire. Orders for continued maintenance will be required, if maintenance is to be continued during the subsequent period.

5. UTILIZATION LIMITATIONS

Software acquisition is limited to commercial computer software defined to be:

COMMERCIAL COMPUTER SOFTWARE - Computer software which is used regularly for other than Government purposes and is sold, licensed or leased in significant quantities to the general public at established catalog prices.

When acquired by the Government, commercial computer software and related documentation so legend shall be subject to the following:

(i) Title to and ownership of the software and documentation shall remain with the contractor, unless otherwise specified.

(ii) Software licenses are by site and by agency. An agency is defined as a cabinet level or independent agency. The software may be used by any subdivision of the agency (service, bureau, division, command, etc.) that has access to the site the software is placed at, even if the subdivision did not participate in the acquisition of the software. Further, the software may be used on a sharing basis where multiple agencies have joint projects that can be satisfied by the use of the software placed at one agency's site. This would allow other agencies access to one agency's data base. For Government public domain databases, User Agencies and third parties may use the computer program to enter, retrieve, analyze and present data. The User Agency will take appropriate action by instruction, agreement, or otherwise, to protect the contractor's proprietary property with any third parties that are permitted access to the computer programs and documentation in connection with the User Agency's permitted use of the computer programs and documentation. For purposes of this section, all such permitted third parties shall be deemed agents of the User Agency.

(iii) Except as is provided in paragraph 11(ii) above, the Government shall not provide or otherwise make available the software or documentation, or any portion thereof, in any form, to any third party without the prior written approval of the Contractor. Third parties do not include prime contractors, subcontractors and agents of the government who have the Government's permission to use the licensed software and documentation at the facility, and who have agreed to use the licensed software and documentation only in accordance with these restrictions. This provision does not limit the right of the Government to use software, documentation, or information therein, which the Government may already have or obtains without restrictions.

(iv) The Government shall have the right to use the computer software and documentation with the computer for which it is acquired at any other facility to which that computer may be transferred, or in cases of disaster recovery, the Government has the right to transfer the software to another site if the Government site for which it is acquired is deemed to be unsafe for Government personnel; to use the computer software and documentation with a backup computer when the primary computer is inoperative; to copy computer programs for safekeeping (archives) or backup purposes; to transfer a copy of the software to another site for purposes of benchmarking new hardware and/or software; and to modify the software and documentation or combine it with other software, provided that the unmodified portions shall remain subject to these restrictions.

(v) "Commercial Computer Software" may be marked with the contractor's standard commercial restricted rights legend but the schedule contract and schedule pricelist including this clause, "Utilization Limitations" are the only governing terms and conditions, and shall take precedence and supersede any different or additional terms and conditions included in the standard commercial legend.

(vi) FAR clauses 52.227-14 RIGHTS IN DATA--GENERAL (JUN 1987) and 52.227-19 COMMERCIAL COMPUTER SOFTWARE--RESTRICTED RIGHTS (JUN 1987) are incorporated by reference as part of this pricelist.

6. SOFTWARE CONVERSIONS

a. Full monetary credit will be allowed to the Government, as offered to commercial customers, when conversion from one version of the software to another is made as the result of a change in operating system, or from one computer system to another. Under Perpetual license (132-33), the purchase price of the new software shall be reduced by the amount that was paid to purchase the earlier version.

7. DESCRIPTIONS AND EQUIPMENT COMPATIBILITY

a. *Equipment on which the software can be used is listed on the pricelist pages.*

8. RIGHT-TO-COPY PRICING.

Not offered.

a. Software acquisition is limited to Commercial Computer Software defined in FAR Part 2.101

TERMS AND CONDITIONS APPLICABLE TO
INFORMATION TECHNOLOGY PROFESSIONAL SERVICES FOR
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT
SPECIAL ITEM 132-51

1. SCOPE

a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.

b. World Wide Technology shall provide services at World Wide Technology's facility and/or at the Government location, as agreed to by World Wide Technology and the ordering office.

2. ORDERING PROCEDURES

a. Procedures for IT professional services priced on GSA schedule at hourly rates.

(1) FAR 8.402 contemplates that GSA may occasionally find it necessary to establish special ordering procedures for individual Federal Supply Schedules or for some Special Item Numbers (SINs) within a Schedule. GSA has established special ordering procedures for IT professional services (SIN 132-51) that are priced on schedule at hourly rates. These special ordering procedures which are outlined herein take precedence over the procedures in FAR 8.404.

(2) The GSA has determined that the rates for IT professional services contained in this pricelist are fair and reasonable. However, the ordering office using this contract is responsible for considering the level of effort and mix of labor proposed to perform a specific task being ordered and for making a determination that the total firm-fixed price or ceiling price is fair and reasonable.

(3) When ordering IT professional services ordering offices shall -

(i) Prepare a Request for quotation:

(A) A performance-based statement of work that outlines, at a minimum, the work to be performed, location of work, period of performance, deliverable schedule, applicable standards, acceptance criteria, and any special requirements (i.e., security clearances, travel, special knowledge, etc.) should be prepared.

(B) A request for quotation should be prepared which includes the performance-based statement of work and requests the contractors submit either a firm-fixed price or a ceiling price to provide the services

outlined in the statement of work. A firm-fixed price order shall be requested, unless the ordering office makes a determination that it is not possible at the time of placing the order to estimate accurately the extent or duration of the work or to anticipate cost with any reasonable degree of confidence. When such a determination is made, a labor hour or time-and-materials proposal may be requested. The firm-fixed price shall be based on the hourly rates in the schedule contract and shall consider the mix of labor categories and level of effort required to perform the services described in the statement of work. The firm-fixed price of the order should also include any travel costs or other incidental costs related to performance of the services ordered, unless the order provides for reimbursement of travel costs at the rates provided in the Federal Travel or Joint Travel Regulations. A ceiling price must be established for labor hour and time and material orders.

(C) The request for quotation may request the contractors, if necessary or appropriate, submit a project plan for performing the task and information on the contractor's experience and/or past performance performing similar tasks.

(D) The request for quotation shall notify the contractors what basis will be used for selecting the contractor to receive the order. The notice shall include the basis for determining whether the contractors are technically qualified and provide an explanation regarding the intended use of any experience and/or past performance information in determining technical acceptability of responses. If consideration will be limited to schedule contractors who are small business concerns as permitted by paragraph (ii) (A) below, the request for quotations shall notify the contractors that will be the case.

(ii) Transmit the Request for quotation to Contractors:

(A) Based upon an initial evaluation of catalogs and pricelists, the ordering office should identify the contractors that appear to offer the best value (considering the scope of services offered, hourly rates and other factors such as contractors' locations, as appropriate) . When buying IT professional services under SIN 132-51 ONLY, the ordering office, at its discretion, may limit consideration to those schedule contractors that are small business concerns. This limitation is not applicable when buying supplies and/or services under other SINS as well as SIN 132-51. The limitation may only be used when at least three (3) small businesses that appear to offer services that will meet the agency's needs are available, if the order is estimated to exceed the micro-purchase threshold.

(B) The request for quotation should be to three (3) contractors if the proposed order is estimated to exceed the micro-purchase threshold, but not to exceed the maximum order threshold. For proposed orders exceeding the maximum order threshold, the request for quotation should be provided to additional contractors that offer services that will meet the agency's needs. Ordering offices should strive to minimize the contractors' costs associated with responding to requests for proposals for specific orders. Requests should be tailored to the minimum level necessary for adequate evaluation and selection for order placement.

(iii) Evaluate proposals and select the contractor to receive the order:

After responses have been evaluated against the factors identified in the request for quotation, the order should be placed with the schedule contractor that represents the best value and results in the lowest overall cost alternative (considering price, special qualifications, administrative costs, etc.) to meet the Government's needs.

(4) The establishment of Federal Supply Schedule Blanket Purchase Agreements (BPAs) for recurring services is permitted when the procedures outlined herein are followed. All BPAs for services must define the

services that may be ordered under the BPA, along with delivery or performance time frames, billing procedures, etc. The potential volume of orders under BPAs, regardless of the size of individual orders, may offer the ordering office the opportunity to secure volume discounts. When establishing BPAs ordering offices shall -

(i) Inform contractors in the request for quotation (based on the agency's requirement) if a single BPA or multiple BPAs will be established, and indicate the basis that will be used for selecting the contractors to be awarded the BPAs.

(A) SINGLE BPA: Generally, a single BPA should be established when the ordering office can define the tasks to be ordered under the BPA and establish a firm-fixed price or ceiling price for individual tasks or services to be ordered. When this occurs, authorized users may place the order directly under the established BPA when the need for service arises. The schedule contractor that represents the best value and results in the lowest overall cost alternative to meet the agency's needs should be awarded the BPA.

(B) MULTIPLE BPAs: When the ordering office determines multiple BPAs are needed to meet its requirements, the ordering office should determine which contractors can meet any technical qualifications before establishing the BPAs. When multiple BPAs are established, the authorized users must follow the procedure in (3) (ii) (B) above, and then place the order with the schedule contractor that represents the best value and results in the lowest overall cost alternative to meet the agency's needs.

(ii) Review BPAs periodically. Such reviews shall be conducted at least annually. The purpose of the review is to determine whether the BPA still represents the best value (considering price, special qualifications, etc.) and results in the lowest overall cost alternative to meet the agency's needs.

(5) The ordering office should give preference to small business concerns when two or more contractors can provide the services at the same firm-fixed price or ceiling price.

(6) When the ordering office's requirement involves both products as well as IT professional services, the ordering office should total the prices for the products and the firm-fixed price for the services and select the contractor that represents the greatest value in terms of meeting the agency's total needs.

(7) The ordering office, at a minimum, should document orders by identifying the contractor the services were purchased from, the services purchased, and the amount paid. If other than a firm-fixed price order is placed, such documentation should include the basis for the determination to use a labor-hour or time-and-materials order. For agency requirements in excess of the micro-purchase threshold, the order file should document the evaluation of schedule contractors' proposals that formed the basis for the selection of the contractor that received the order and the rationale for any trade-offs made in making the selection.

b. Ordering Procedures for other services available on schedule at fixed prices for specifically defined services or tasks.

Orders placed pursuant to a Multiple Award Schedule (MAS), using the procedures in FAR 8.404, are considered to be issued pursuant to full and open competition. Therefore, when placing orders under Federal Supply Schedules, ordering offices need not seek further competition, synopsise the requirement, make a separate determination of fair and reasonable pricing, or consider small business set-asides in accordance with subpart 19.5. GSA has already

determined the prices of items under schedule contracts to be fair and reasonable. By placing an order against a schedule using the procedures outlined below, the ordering office has concluded that the order represents the best value and results in the lowest overall cost alternative (considering price, special features, administrative costs, etc.) to meet the Government's needs.

- (1) Orders placed at or below the micro-purchase threshold.

Ordering offices can place orders at or below the micro-purchase threshold with any Federal Supply Schedule Contractor.

(2) Orders exceeding the micro-purchase threshold but not exceeding the maximum order threshold. Orders should be placed with the Schedule Contractor that can provide the supply or service that represents the best value. Before placing an order, ordering offices should consider reasonably available information about the service offered under MAS contracts by using the "GSA Advantage!" on-line shopping service, or by reviewing the catalogs/pricelists of at least three Schedule Contractors and selecting the delivery and other options available under the schedule that meets the agency's needs. In selecting the service representing the best value, the ordering office may consider-(i) special features of the service that are required in effective program performance and that are not provided by a comparable service; and (ii) past performance.

(3) Orders exceeding the maximum order threshold. Each schedule contract has an established maximum order threshold. This threshold represents the point where it is advantageous for the ordering office to seek a price reduction. In addition to following the procedures in paragraph b, above, and before placing an order that exceeds the maximum order threshold, ordering offices shall--

(i) Review additional Schedule Contractors' catalogs/pricelists or use the "GSA Advantage!" on-line shopping service;

(ii) Based upon the initial evaluation, generally seek price reductions from the Schedule Contractor(s) appearing to provide the best value (considering price and other factors); and

(iii) After price reductions have been sought, place the order with the Schedule Contractor that provides the best value and results in the lowest overall cost alternative. If further price reductions are not offered, an order may still be placed, if the ordering office determines that it is appropriate.

NOTE: For orders exceeding the maximum order threshold, World Wide Technology may:

(A) Offer a new lower price for this requirement (the Price Reductions clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations);

(B) Offer the lowest price available under the contract; or

(C) Decline the order (orders must be returned in accordance with FAR 52.216-19).

(4) Blanket purchase agreements (BPAs). The establishment of Federal Supply Schedule BPAs is permitted when following the ordering procedures in FAR 8.404. All schedule contracts contain BPA provisions. Ordering offices may use BPAs to establish accounts with Contractors to fill recurring requirements. BPAs should address the frequency of ordering and invoicing, discounts, and delivery locations and times.

(5) Price reductions. In addition to the circumstances outlined in paragraph (3), above, there may be instances when ordering offices will find it advantageous to request a price reduction. For example, when the ordering office finds a schedule service elsewhere at a lower price or when a BPA is being established to fill recurring requirements, requesting a price reduction could be advantageous. The potential volume of orders under these agreements, regardless of the size of the individual order, may offer the ordering office the opportunity to secure greater discounts. Schedule Contractors are not required to pass on to all schedule users a price reduction extended only to an individual agency for a specific order.

(6) Small business. For orders exceeding the micro-purchase threshold, ordering offices should give preference to the items of small business concerns 'when two or more items at the same delivered price will satisfy the requirement.

(7) Documentation. Orders should be documented, at a minimum, by identifying the Contractor the item was purchased from, the item purchased, and the amount paid. If an agency requirement in excess of the micro-purchase threshold is defined so as to require a particular brand name, product, or feature of a product peculiar to one manufacturer, thereby precluding consideration of a product manufactured by another company, the ordering office shall include an explanation in the file as to why the particular brand name, product, or feature is essential to satisfy the agency's needs.

3. ORDER

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

a. World Wide Technology shall commence performance of services on the date agreed to by World Wide Technology and the ordering office.

b. World Wide Technology agrees to render services only during normal working hours, unless otherwise agreed to by World Wide Technology and the ordering office.

c. The Agency should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. INSPECTION OF SERVICES

The Inspection of Services-Fixed Price (AUG 1996) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection-Time-and-Materials and Labor-Hour (JAN 1986) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

6. RESPONSIBILITIES OF WORLD WIDE TECHNOLOGY

World Wide Technology shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character.

7. RESPONSIBILITIES OF THE GOVERNMENT

Subject to security regulations, the ordering office shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

8. INDEPENDENT CONTRACTOR

All IT Services performed by World Wide Technology under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the Government.

9. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

"Contractor" means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

"Contractor and its affiliates" and "Contractor or its affiliates" refers to World Wide Technology, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving World Wide Technology, any entity into or with which World Wide Technology subsequently merges or affiliates, or any other successor or assignee of World Wide Technology.

An Organizational conflict of interest" exists when the nature of the work to be performed under a proposed Government contract, without some restriction on activities by World Wide Technology and its affiliates, may either (i) result in an unfair competitive advantage to World Wide Technology or its affiliates or (ii) impair World Wide Technology's or its affiliates' objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the Government, ordering offices may place restrictions on World Wide Technologys, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

10. INVOICES

World Wide Technology, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering office on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

11. PAYMENTS

For firm-fixed price orders the Government shall pay World Wide Technology, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts (Alternate I (APR 1984)) at FAR 52.232-7 applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts (FEB 1997) (Alternate II (JAN 1986)) at FAR 52.232-7 applies to labor-hour orders placed under this contract.

12. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user agency upon request.

13. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering agency in accordance with the guidelines set forth in the FAR.

14. APPROVAL OF SUBCONTRACTS

The ordering activity may require that World Wide Technology receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

15. DESCRIPTION OF IT SERVICES AND PRICING

a. World Wide Technology shall provide a description of each type of IT Service offered under Special Item Numbers 132-51. IT Services should be presented in the same manner as World Wide Technology sells to its commercial and other Government customers.

b. Pricing for all IT Services shall be in accordance with World Wide Technology's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices.

**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

(Name of Company) provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact **Jeff Mika, Federal Sales Director, (314) 919-1411 voice, (314) 569-8300 fax, e-mail: jeff.mika@wwt.com**.

BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor’s invoice, the provisions of this BPA will take precedence.

*

BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.

Service Category	Description of Services	Hourly Rate
Software Development Support I	<p>Application development activity which requires an Analyst/ Programmer to develop and implement a system using COTS software.</p> <p><i>Prerequisites: none.</i></p>	<p>See non-personal service rates below.</p>
Software Development Support II	<p>Application development activity which requires a Systems Analyst to develop and implement a system using COTS software.</p> <p><i>Prerequisites: none.</i></p>	<p>See non-personal service rates below.</p>
Software Development Support III	<p>Application development activity which requires a Senior Systems Analyst to lead, overview, develop, implement a system using COTS software.</p> <p><i>Prerequisites: none.</i></p>	<p>See non-personal service rates below.</p>

Service Category	Description of Services	Hourly Rate
Imaging and Conversion	<ul style="list-style-type: none"> • Design, plan, implement and manage enterprise-wide imaging/workflow solutions for clients. • Provide turn-key solutions which: <ul style="list-style-type: none"> * convert from nearly any type of source document including paper, microfilm, microfiche, tape, optical. * provides output of the converted images to nearly any format including CD-ROM, Tape, Optical Platter. • Backfile conversions to imaging workflow systems. • Service bureau and onsite document conversion services. 	See non-personal service rates below
Internet Services: <div style="border: 1px solid black; padding: 2px; margin: 5px 0;"><i>Pre-installation Analysis</i></div>	<p>Performance of a site survey by a Senior Analyst to discover and identify the prerequisite Internet components, including: TCP/IP, domain names, hardware & software connectivity options. The deliverable of this Analysis is a written evaluation of the required hardware, software and network components to implement an Internet Web Server for electronic publishing. Included in the analysis are recommendations for the Internet Service Connection, TCP/IP Addressing Scheme, Domain Name Registration procedures.</p> <p><i>Prerequisites: none.</i></p>	See non-personal service rates below.
<i>Installation and Configuration Service</i>	<p>Configuration and installation of a world wide web server by a Senior Systems Specialist for electronic document publishing on the Internet. Installation includes hardware, software, and networking components to configure the Web Server.</p> <p><i>Prerequisites: An Internet Services Provider connection must be operational; TCP/IP addresses have been identified; A Domain Name must be registered and available.</i></p>	See non-personal service rates below.

Service Category	Description of Services	Hourly Rate
HTML Electronic Document Creation Service	<p>Implementation of a web authoring environment by an Analyst/ Programmer for electronic document, including text and graphics, creation using HTML code. The environment will include procedures for creating, publishing, and backup of electronic documents.</p> <p><i>Prerequisites: Operational Web Site.</i></p>	See non-personal service rates below.
Network Engineering	<ul style="list-style-type: none"> • Design inter/intra network topology, including considerations for cost effectiveness, performance, availability/redundancy, disaster recovery based on customers specifications. • Evaluate application fit for networked solution. • Evaluate / recommend product fit. • Capacity planning evaluation for network requirements. • Provide site planning information. • Design network addressing scheme including Internet/Intranet considerations. • Advise on migration considerations for moving from existing network to a newer technology solution, e.g., integration of legacy SNA network with a multi-protocol environment, implementation of Frame Relay, etc. • Network Hubbing, Routing and topology strategies. • Text file generation based on network design. • Performance tuning/security e.g., access lists, queuing. • Download configurations to equipment at appropriate time. • Deliver current configuration files and all associated documentation to Customer. • Moves, adds, and changes. 	See non-personal service rates below.
Telecommunication Engineering	<ul style="list-style-type: none"> • Custom equipment integration services including engineering, design, installation and testing of complex voice, data and video communications systems. • Design, engineering and implementation of fiber optic or copper communication networks and associated carrier equipment. 	See non-personal service rates below.
Integration, Installation and Customer Support Services	<ul style="list-style-type: none"> • Unboxing, configuration, burn-in, set-up, diagnostic performance and troubleshooting on a broad range of equipment in WWT integration laboratory prior to delivery to customer. • Field configuration, burn-in, set-up, diagnostic performance, and troubleshooting of equipment. 	See non-personal service rates below.

- **Integration and implementation of different types of equipment configurations.**
-

Labor Category	Non-Personal Services - Skill Level	Hourly Rate
Program Manager	Senior level executive with extensive experience in delivery of state-of-the-art technology solutions. Provides overall managerial direction for multiple projects. Formulates and reviews project feasibility studies, determines cost and ensures conformance to quality standards.	\$165.835
Project Manager	Senior level manager with extensive experience in managing projects for high quality, state-of-the-art technology solutions. Supervises development, implementation and documentation of a wide range of systems. Ensures project deadlines and milestones are met.	\$151.62
System Specialist II	Senior level system specialist with extensive experience in system integration with excellent knowledge of multiple hardware and software components. Supervises installation and configuration of hardware and software components including operating systems, COTS system software, desktop client systems, and imaging related network components. Oversees and provides complex hardware and system software maintenance support.	\$151.62
System Specialist I	Experienced in system integration with expanded knowledge of multiple software and hardware components. Coordinates delivery and installation of system hardware and software. Installs and configures hardware and software components including operating systems, COTS system software, desktop client systems, and imaging related network components. Provides hardware and system software maintenance support.	\$118.45
Systems Analyst II	Senior level analyst with extensive experience developing functional requirements and creating functional specifications to design applications to meet customers' complex business requirements. Supervises development, programming, testing, documentation, and implementation of applications. Excellent knowledge of system life cycle management, structured system development methodologies, and structured analysis and design techniques.	\$151.62
Systems Analyst I	Extensive experience in developing functional requirements and creating functional specifications to design applications to meet customers' complex business requirements. Analyzes requirements in terms of equipment and environment capabilities. Supports highly complex designs and performs analytical and programming tasks. Excellent knowledge of system life cycle management, structured system development methodologies, and structured	\$118.45

Labor Category	Non-Personal Services - Skill Level	Hourly Rate
Systems Analyst/Programmer II	analysis and design techniques. Experienced in providing input into system design. Provides high level support and oversight in developing, programming, testing and documenting application program modules. Excellent knowledge of system life cycle management, structured system development methodologies, and structured analysis and design techniques, and programming.	\$94.76

Labor Category	Non-Personal Services - Skill Level	Hourly Rate
Programmer I	Experienced in developing, programming, testing, and documenting application program modules. Excellent knowledge of system life cycle management, structured system development methodologies, and structured analysis and design techniques, and programming.	\$71.07
Network Analyst II	Senior level engineer with extensive experience in providing oversight in design, integration and implementation of networking systems. Excellent knowledge of overall networking technologies (hardware, software, operating system and LAN products). Expertise includes WAN, LAN to LAN, and LAN to host connectivity.	\$151.62
Network Analyst I	Experienced network engineer with extensive experience in design, integration and implementation of networking systems. Excellent knowledge of overall networking technologies (hardware, software, operating system and LAN products). Expertise includes WAN, LAN to LAN, and LAN to host connectivity.	\$118.45
Network Technician II	Experienced technician providing oversight for installation, integration and performance monitoring for multiple networking systems. Excellent knowledge of overall networking technologies; levels of technologies; test/diagnostic tools; and extensive trouble shooting abilities.	\$94.76
Network Technician I	Experienced technician providing installation, integration and performance monitoring for multiple networking systems. Excellent knowledge of overall networking technologies; levels of technologies; test/diagnostic tools; and extensive trouble shooting abilities.	\$ 71.07
Telecommunications Engineer II	Senior level engineer with extensive design and integration experience for providing oversight and customer support for voice, data and video implementation. Excellent knowledge of customer service premise and central office switching technology and cable backbone.	\$151.62
Telecommunications Engineer I	Engineer with extensive design and integration experience for providing integration and implementation of voice, data and video telecommunications systems. Excellent knowledge of customer service premise and central office switching technology and cable backbone.	\$118.45
Telecommunications Technician II	Lead telecommunications technician providing over site and customer support for staging, installation and programming of various voice and data systems and video technology. Excellent knowledge of voice/data switching and routing	\$94.76

**Telecommunications
Technician I**

technologies. Comprehensive problem solving and customer support experience.

Experienced technician providing staging, installation and programming for various voice and data systems and video technology. Excellent knowledge of voice/data switching and routing technologies. Extensive problem solving and customer support abilities.

\$71.07

Labor Category	Non-Personal Services - Skill Level	Hourly Rate
Technical Writer	Experienced with a high level of expertise in word processing packages including Microsoft Word and WordPerfect. Develops user, reference and procedure manuals for computer systems. Provides the selection and implementation of on-line help facilities for applications.	\$56.86
Technician II	Lead technician for field configuration, burn-in, set-up, diagnostic performance and troubleshooting of equipment. Provides oversight for configuration, burn-in, set-up, diagnostic performance and troubleshooting of various kinds of equipment in WWT integration laboratory prior to delivery to customer. Excellent knowledge of a wide variety of communication and information technology and troubleshooting methodology.	\$47.38
Technician I	Experienced technician for configuration, burn-in, set-up, diagnostic performance and troubleshooting of various kinds of equipment in the field or in the WWT integration laboratory prior to delivery to customer. Excellent knowledge of a wide variety of communication and information technology and troubleshooting methodology.	\$36.01